

**Board Meeting Minutes
NYOS Charter School, Inc.
May 12, 2022**

Call to Order

1. Upon determining the presence of a quorum, Dr. David Molina called the meeting to order at 6:00 p.m.

Name	Office	Present	Absent	Arrived Late	Departed Early
David Molina, Ph.D.	Community Member & Chair	X			
Kari Honea, Esq.	Secondary Parent Member & Vice Chair	X			
Kim Cavett	Elementary Teacher Member & Secretary	X			
Joann Jordan	Community Member		X		
Nina Loehr	Elementary Parent Member	X			
Sarah R. Gonzalez	Elementary Parent Member	X			
Matthew Wester	Elementary Teacher Member	X			
Ricardo Levario	Secondary Teacher Member	X			
Kimberly Smith	Secondary Teacher Member		X		
Vibha Montiero	Secondary Parent Member	X			
Elif Painaik '23	Student Member	X			
Kathleen Zimmermann	Executive Director	X			
Julie Atchley	Director of Academics	X			
Terry Berkenhoff	Elementary Principal		X		
Lauren Benoit	Secondary Principal	X			

General Session

2. Approval of Agenda: The Board discussed the agenda for the meeting. [Strike 3b, 3d, 5b, Move 5c to later in meeting]

Kari made the motion to accept the agenda as amended.
Sarah seconded.
The motion passed unanimously.

3. Consent Agenda: The Board discussed and approved the consent agenda items:
 - a. Minutes for the April 7, 2022 meeting
 - b. ~~Student policy review 400.160 – 400.170; Addenda 1, 2, 3, 4, 5, 6, 7~~
 - c. Committee Reports

~~d. Resolution to approve contracts~~

Vibha made the motion to accept the consent agenda as presented.

Matt seconded.

The motion passed unanimously.

4. Public Comment:

No public comment at this meeting.

5. New Business:

- a. Instructional Material Allotment: The Board discussed and voted on the instructional material allotment.

Kari made the motion to approve the 22-23 material allotment.

Vibha seconded.

The motion passed unanimously.

- ~~b. Resolution Update: The Board discussed and voted on the resolution to authorize the contract for cleaning services in excess of \$100,000.~~

- c. Resolution Update: Moved to later on the agenda (after 5h).

- d. Resolution Update: The Board discussed and voted on the resolution to authorize signatories for NYOS' operating accounts.

Sarah made the motion to accept the resolution as presented.

Kari seconded.

The motion passed unanimously.

- e. Results of Parent Surveys: Kathleen presented on the results of the parent survey sent out to all NYOS parents. There were 438 survey respondents. The Board discussed areas of strength and areas for improvement.

- f. Reorganization of Senior Staff: Kathleen shared a possible plan for reorganizing senior staff by adding new senior level positions including Chief of Schools and Chief of Operations.

- g. Public Health Status: The Board discussed the current public health status. Kathleen shared that the community status is low and we are still offering testing on campus. We currently have one active case.

- h. ED Update: Kathleen shared there was a safety and security meeting where items discussed included having on-site security officers to help with traffic, issuing student IDs and student uniforms. She gave an update on recruiting and shared that NYOS hired a new Director of Finance and a new Special Education Director.

Matthew May was promoted to HR Assistant Director. Samantha Gladwell was promoted to State and Federal Programs Coordinator. End of year testing has begun on both campuses. Summer school will happen in June. Planning is on-going for the next school year including our campus improvement plan. Some upcoming events include JAG fest on May 21st and high school graduation on June 3rd.

(Moved from earlier on agenda)

- c. Resolution Update: The discussion and vote on the resolution to ratify single signature expenditures in excess of \$5,000 was tabled until the next meeting.

Kari made the motion to table 5c until the next meeting.

Vibha seconded.

The motion passed unanimously.

6. Committee Business

- a. Ricardo presented on behalf of the Academic Oversight Committee.

- i. Ricardo presented on the dashboard highlights of Algebra I, English 1, and Biology.

- b. Kathleen and Nina presented on behalf of the Financial Oversight Committee.

- i. Kathleen shared Form 990 with the Board and it was reviewed.

- ii. Nina presented the FOC dashboards on enrollment, attendance and cash on hand for April 2022.

- iii. Kathleen shared the fundraising report with current donations and development plans for next year.

- iv. The Board discussed and voted on the budget amendment for FY22.

Vibha made the motion to accept the amendment as presented.

Nina seconded.

The motion passed unanimously.

- v. The Board discussed the preliminary budget for FY23.

- c. Matt presented on behalf of the Nominations Committee.

- i. The Board reviewed candidate bios and speeches.

Executive Session¹ In accordance with the Texas Open Meetings Act § 551.074 Tex. Govt. Code, the Board entered Executive Session at 7:45 p.m. regarding personnel matters to deliberate the appointment of public officers.

The Board returned from Executive Session at 8:05 p.m.

ii. The Board voted on a resolution to accept balloting results for new board members.

Matt made the motion to accept the resolution.

Vibha seconded.

The motion passed unanimously.

e. Committee Announcements: David shared the proposed dates for next year's board meetings.

7. Closing

a. The Board discussed items for the agenda for the June 9, 2022 meeting including 5c from this meeting, contracts, resolution for food services, student policies, code of conduct, cleaning contract, staff survey, elementary CIP and compensation scales.

b. Adjournment

Kari made the motion to adjourn the meeting.

Ricardo seconded.

The motion passed unanimously.

The meeting was adjourned at 8:14 p.m.

Certification:

These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on May 12, 2022.

Kim Cavett

Kim Cavett
Secretary

¹ In accordance with the Texas Open Meetings Act Subchapters D and E of Ch. 551, Tex. Govt. Code, the board may enter a closed meeting to deliberate any subject listed on the agenda and authorized by Subchapter D. Any final action, decision, or vote on a subject deliberated in a closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

